

Mandatory Disclosures

Name & Address of the Institution	Kingston Polytechnic College Vill : Berunanpukuria, P.O. Malikapur, P.S. Duttapukur, Barasat, Dist. North 24 Parganas, W.B. Pin – 700126, Phone – (033) 2542 9800 Email – www.keduins@gmail.com , Website – www.kpccal.edu.in
Nearest Bus-stop	Kajibari, situated on Barasat Barrackpore Road which is less than 1 km from Institute
Nearest Railway Station	Barasat Junction, 7 kms from Institute
Nearest Airport	Netaji Subhas Chandra Bose International Airport, 21 kms from Institute
Type of Institution	Private – Self financed, Unaided
Category of Institution	Non Minority, Co-Education

Name and address of the Society	Kingston Educational Institute Purbasha, Jessore Road, Madhyamgram, Kolkata 700129, Ph. (033) 2538 9508, Fax – 2538 9509
Website of organisation	www.keical.edu.in
Type of Organisation	Educational Society
Registered with	Registrar of Society
Registration Date	

Name of Affiliating Body	WBSCTE
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Name of the Director/ Principal	Prof Diptarup Bandopadhyay
Phone	9083062908
Email	kpc.principal.edu@gmail.com
Specialisation	Electronics & Instrumentation
Highest Degree	MTECH
Experience	23 YEARS

Government Body

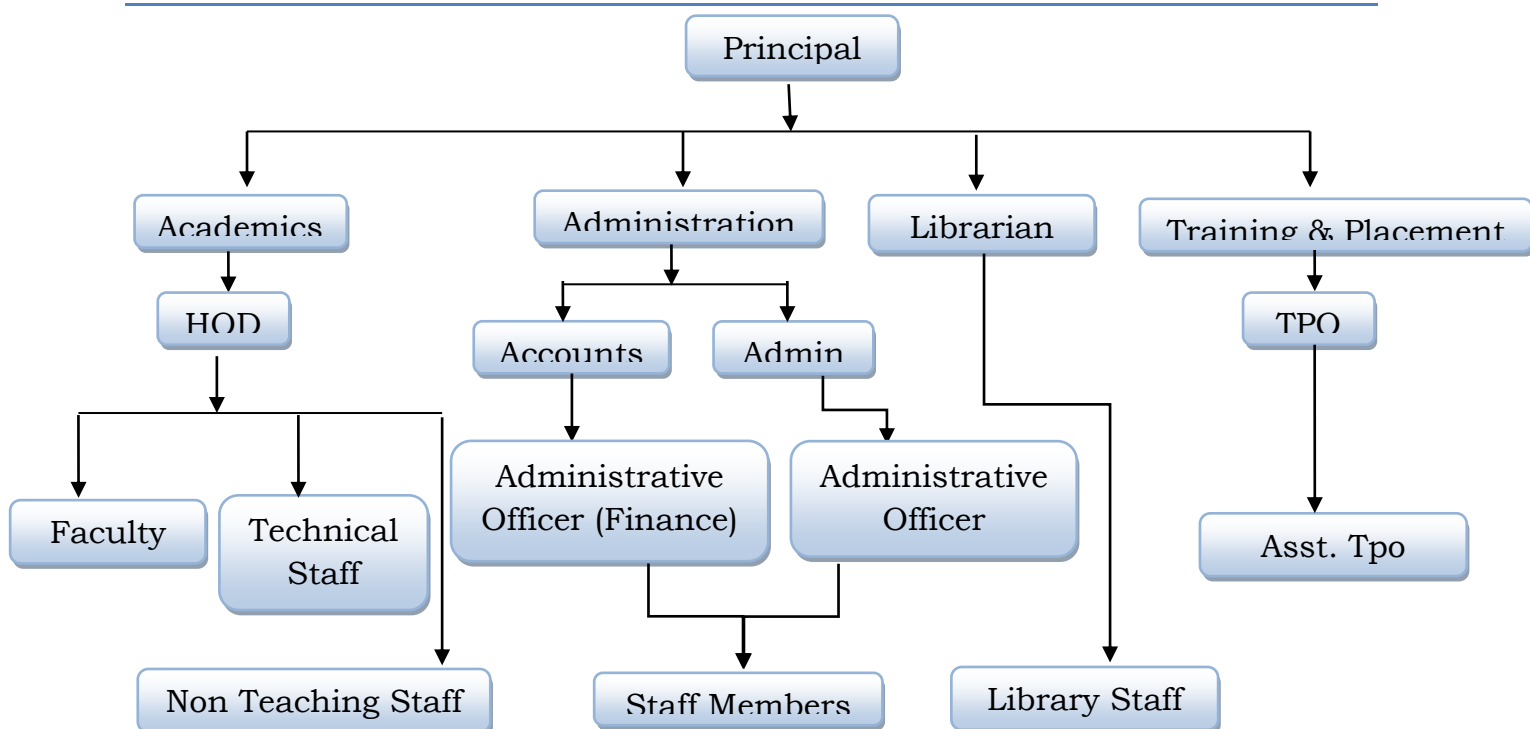
Name	Qualification		Nature of Association with Promoting Body	Experience in Academic Institutions (in years)			Overall experience (in years)
	Technical	Non Technical		Promotional	Management	Organizational	
Mrs. Uma Bhattacharjee		√	Secretary	11	8	8	11
Mr. Tipam Bhattacharjee	√		President	1	1	1	2
Mr. Tapan Roy Chowdhury		√	Member	7	5	5	7
Mr. Amalesh Roy		√	Member	0	3	-	3

Dr. Manishankar Chakraborty		√	Member	3	0	1	4
WBSCTVE&SD	√		Nominating Member	N.A.	N.A.	-	N.A.
AICTE(ERO)	√		Nominating Member	N.A.	N.A.	-	N.A.
Prof. J.P. Bandopadhyay	√		Member	0	0	8	8
Mr. Pradip Kumar Paul	√		Member	0	0	13	13
Mr. Sovonesh Pal	√		Member	0	0	13	13
Prof Diptarup Bandopadhyay	√		Member	0	0	2	2

Academic Advisory Body :

Designation	Personnel	Department
Chairman	Prof Diptarup Bandopadhyay	Principal, KPC
Member Secretary	Prof(Dr.) J.P.Bandopadhyay	Academic Chairman, KEI
Member	Dr. Manishankar Chakraborty	Advisor KEI
Member	Dr. A.K. Mukhopadhyay	Advisor KEI
Member	Sri Pradip Kumar Paul	H.O.D, Science & Humanities
Member	Sri Sovonesh Pal	H.O.D, CST
Member	Smt. Sudipta Ghosh	H.O.D, ME
Member	Sri Saikat Chatterjee	H.O.D, ETCE
Member	Sri Sourav Kundu	H.O.D, EE
Member	Sri Subhasish Nath	H.O.D, AE
Member	Sri Mainak Biswas	H.O.D, CE

Organisational Chart :



Feedback Form :

Name of the Department/Institute Dept.....
Session..... Semester.....



Number of classes attended by the student filling the form with percentage.....

(If the student filling the form has less than 40% attendance he/she is requested not to fill the form.)

TEACHER EVALUATION

Mention the name of Teachers
(Desirable)

IN THE FOLLWING TABLE TICK (✓) THE APPROPRIATE CHOICE FOR EACH POINT.

Rating 		1	2	3	4	5
Subject 		(Below Avg.)	(Avg.)	(Good)	(Very Good)	(Excellent)
A.	TIME SENSE					
1.	Punctuality in the Class					
2.	Regularity in taking Classes					
3.	Students' attendance/ presence in the class of teacher who is being evaluated					
4.	Completes syllabus of the course in time					
5.	Covered relevant topics beyond syllabus					
6.	Makes alternate arrangement of class in his/her absence					
	SUB TOTAL (A)					
B.	SUBJECT COMMAND					
1	Focus on syllabi					
2	Self confidence					
3	Communication Skills					
4	Discussion					
5	Teaching subject materials					

6	Delivery of Structure Lecture					
	SUB TOTAL (B)					
C.	Teaching Aids & Method					
1	Innovative methods					
2	Shares the answer of class tests or sessional test questions after conducting the same					
3	Shows the evaluated answer books of class tests to the students					
4	Makes sure that he/she is being understood.					
	SUB TOTAL (C)					
D.	Helping Attitude					
1	Helping approach towards academic interests of students					
2	Help students irrespective of ethnicity and gender					
3	Approach towards developing professional skills					
4	Realizing career goal					
5	Skills of addressing inappropriate behaviour of students					
6	Inspires students for ethical conduct					
	SUB TOTAL (D)					
E.	Laboratory Interaction					
1	Availability of Teachers in Lab for whole duration of Lab hours					
2	Helping in conducting experiments through set of					

	instructions or demonstration.					
3	Exploring the area of study involved in the experiment					
	SUB TOTAL (E)					
	Total (A+B+C+D+E)					

Feedback for the Academic year:

You may write your option as 1, 2, 3 or 4 in given blank box.

1. The syllabus was

1) challenging	2) adequate	3) inadequate	4) dull	5) irrelevant	<input type="text"/>
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2. Your background for benefiting from the course was

1) highly relevant	2) relevant	3) partly relevant	4) mostly irrelevant	5) completely irrelevant	<input type="text"/>
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3. How much of the syllabus was taught in class?

1) 90 to 100%	2) 75 to 90%	3) 50 to 75%	4) 40 to 50%	5) less than 40%	<input type="text"/>
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4. What is your opinion about the library holdings for the course?

1) excellent	2) adequate	3) inadequate	4) poor	5) very poor	<input type="text"/>
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5. The internal evaluation system as it exists is

1) very good	2) good	3) average	4) poor	5) very poor	<input type="text"/>
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6. When you meet students who have taken a similar programme at other Universities do you feel that your programme is?

1) superior	2) equal	3) inferior	<input type="text"/>
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7. How do you rate the student-teacher relationship in the Institute as a whole?

1) very good	2) good	3) satisfactory	4) unsatisfactory	5) very poor	<input type="text"/>
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8. How do you rate the student-teacher relationship in your department?

1) very good	2) good	3) satisfactory	4) unsatisfactory	5) very poor	<input type="text"/>
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9. How do you find the Institute's administrative offices?

1) very helpful	2) helpful	3) indifferent	4) unhelpful	5) cumbersome	<input type="text"/>
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10. What is your rating on hostel facilities?

1) very good	2) good	3) average	4) poor	5) very poor	<input type="text"/>
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11. How do you rate the health care facilities?

1) very good	2) good	3) average	4) poor	5) very poor	<input type="text"/>
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12. Did you participate in any of the extra curricular activities of the Department / Institute?

1) very often	2) often	3) sometimes	4) rarely	5) never	<input type="text"/>
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13. What was the attitude of teachers to extra curricular activities?

1) co-operative	2) indifferent	3) discouraging	<input type="text"/>
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14. After leaving the Institute how will you talk about it?

1) Proudly	2) Indifferently	3) Disparagingly	<input type="text"/>
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15. Is the internal assessment system conducive to [tick (✓) in the relevant cell]

	Highly	Appreciably	Moderately	Poorly	Not at all
Understanding the course					
Early discovery of difficulties					
Interaction with the teacher					
regular work					
continuous self assessment					

Overall Rating of the Programme [tick (✓) in the relevant cell]

Sl	Item	Very good	Good	Average	Poor	Very poor
1	Academic content					
2	Fairness of evaluation					
3	Interaction with faculty					
4	Interaction with administration					
5	Library facilities					
6	Computer facilities					
7	Hostel facilities					
8	Recreational facilities					
9	Extra-curricular activities					
10	Sports facilities					

LIBRARY [tick (✓) in the relevant cell]

	Regular	Occasionally
1. Are the required number of titles in your Subject available in the Library	Yes	No
2. Are you satisfied with the cataloguing and arrangement of books in the Library	Yes	No
3. Are you satisfied with the available Reading space in the Library	Yes	No

4. Are the Library Staff co-operative and helpful	Yes	No
5. Are you able make use of Xerox facility in the Library	Yes	No

INTERNET CENTRE [tick (✓) in the relevant cell]

1. Are you able to access Internet Centre as and when you require	Yes	No
2. Are you making use of educational online resources	Yes	No
3. Are there enough number of nodes Available in the Lab	Yes	No
4. Are the staff of Lab co-operative and helpful	Yes	No

ADMINISTRATION [tick (✓) in the relevant cell]

1. Is the Departmental office helpful in administrative matters	Yes	No
2. Are there enough clean class rooms available in the Department	Yes	No
3. Are the toilets cleaned properly	Yes	No
4. Are you provided with enough drinking water	Yes	No
5. Are you happy with the food served in the present canteen	Yes	No
6. Is there a Student Amenity Centre in your Campus	Yes	No
7. Are you aware of the functioning of a placement cell in our College	Yes	No
8. Are the Lab. Equipments is proper working conditions	Yes	No
9. Are you provided with adequate quantity of equipment for carrying out Lab activities	Yes	No
10. Are you a beneficiary of Free Education Scheme of our College	Yes	No

Additional Remarks (If

any):.....

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Anti Ragging Committee :

In exercise of the power conferred by the Management of KEI and also in line with the order issued by the Directorate of Technical Education, Govt. of West Bengal vide memo no:- 1354-TET dated 16.06.2015 and with reference to the public notification in Anandabazar Patrika dated 29.07.2015, revised Anti-ragging Committee of KPC is being made as defined below:-

The names of the following representatives from different fields have been unanimously incorporated in the existing committee to strengthen the Anti-ragging team in order to handle any unprecedented situation if it occurs in the college campus.

1.Chairman— Prof Diptarup Bandopadhyay, Principal, KPC

2.Vice Chairman—Sri Pradip Kumar Paul ,H.O.D, Science & Humanities, KPC

3. Member Secretary-Sri Subhasis Nath, HOD, AE

4.Members: - i) Sri Sovonesh Pal, H.O.D, CST

ii) Sri Souvik Mukherjee,Lecturer, EE

iii) Smt Sudipta Ghosh, H.O.D , ME

iv) Sri Saikat Chatterjee H.O.D, ETCE

v) Sri Mainak Biswas, H.O.D., CE

vi) Sri Molay Giri, Lecturer, CST

vii) Smt. Rupa Ganguly, Lecturer, EE

viii) Sri Dipankar Chakraborty Lecturer in ME

ix) Sri Santu Sikdar, Lecturer in ETCE

x) Smt. Mithu Saha, Secretary to Principal, KPC

xi) Sri Timir Chakraborty, Cash Dept, KEI Campus

xii) Sri Arup Kumar Dutta, Head Clerk, KEI

xiii) Sri Nazrul Islam, Adm Office, KEI

xiv) Sri Omar Ali-Attendant KPC

xv) Sri Sadhan Biswas- Attendant, KPC

xvi) Smt. Sanchita Poddar, Students Representative, Second Year ETCE

Mobile:- 7384240480

xvii) Sri Abdul Aziz, Students Representative, Third Year, ME

Mobile:- 9804256037

xviii) Sri Sushanta Kumar Biswas, Assistant Director, WBREDA

Guardian's Representative

Mobile :- 9836028595

xix) Police Personnel:-

a) Sri Sanjib Singh, Sub Inspector, Duttapukur Police Station

Mobile:- 9830264150

b) Sri Pulak Jana, Assist Sub Inspector, Duttapukur Police Station

Mobile:- 9836514442

xx) Smt Kakoli Das, Administrative Office, KEI Campus

xxi) Sri Sougata Chakraborty, Training & Placement Officer, KEI

Activities:-

1. The committee should keep a close watch on the activities of all the students of all streams and monitor that no untoward incident happens in the College premises
2. The vigilance of the committee should not be confined only within the classes , but also should maintain surprise visit to laboratories, workshops , canteen and in all the vacant spaces where any act of harassment may occur
3. In case of any serious complain of ragging , the Committee should form an Internal Enquiry Commission within 24 hours for speedy redressal of the complain

4. Whenever any unforeseen event occurs, the Committee should lodge a FIR in the local Duttapukur Police Station in concurrence with the undersigned and the Management of KEI
5. A copy of such FIR and the action taken by the enquiry commission of KEI should be forwarded to the undersigned for onward transmission to the Management and also to the Office of Directorate of Technical Education & Training, Govt. Of West Bengal

Since Ragging is a punishable offence in the eyes of the Honorable Supreme Court of India and also AICTE and WBSCTE, the committee must be well aware of every situation and eradicate all problems at the grass root level

Grievance Redressal Cell & Activities

A Grievance Redressal Committee for the Academic Session 2019-2022 has been formed with the following personnel:-

1.Chairman-Prof Diptarup Bandopadhyay, Principal, KPC

2.Member Secretary—Sri Sovonesh Pal, HOD,CST

3.Members: - i) Sri Pradip Kumar Paul, HOD Science & humanities

ii) Sri Mainak Biswas, HOD, CE

iii) Sri. Saikat Chatterjee, HOD, ETCE

iv) Sri Subhasish Nath., HOD, AE

v) Smt Sudipta Ghosh, HOD, ME

vi) Sri Sourav Kundu, HOD EE

vii) Smt. Mithu Saha, Secretary to Principal, KPC

4.Advisory Committee: a) Mrs. Uma Bhattacharjee, Secretary, KEI

b) Prof (Dr.) J.P. Bandopadhyay, Academic Chairman, KEI

Activities:-

1. The Committee will look after all the daily problems of the students during the college hours
2. It is expected that the Committee members should enlighten the Principal, KPC regarding the Grievances of the students, faculty and staff of the college so as to enable him for onward transmission of scenario to the Secretary, KEI from time to time.

This Grievance Redressal Committee has been formed upon receipt of concurrence from the Secretary, Kingston Educational Institute.

Examination Committee :

An Examination Cell has been formed with the following personnel:-

1.Chairman-Prof Diptarup Bandopadhyay, Principal, KPC

2.Member Secretary—Sri Sourav Kundu, HOD, EE

3.Members: - i) Sri Souvik Mukherjee, Lecturer in EE

ii) Sri Abhishek Roy, Lecturer, AE

iii) Sri Dipankar Chakraborty, Lecturer in ME

iv) Sri Mainak Biswas, HOD, CE

v) Sri. Saikat Chatterjee, HOD, ETCE

- vi) Sri Sovonesh Pal, HOD, CST.
- vii) Sri Subhasish Nath., HOD, AE
- viii) Smt Sudipta Ghosh, HOD, ME
- ix) Smt. Mithu Saha, Secretary to Principal, KPC

- 4. Advisory Committee:** a) Mrs. Uma Bhattacharjee, Secretary, KEI
b) Prof (Dr.) J.P. Bandopadhyay, Academic Chairman, KEI

Activities:-

1. The Committee is responsible for smooth conduction of all internal and external/sessional examinations (both theory and practical) for the Academic Session 2018-2019
2. It is expected that the Committee members should enlighten the Principal, KPC regarding the regular academic activities of the College so as to enable him for onward transmission of entire academic scenario to the Secretary, KEI from time to time.

This Examination Committee has been formed upon receipt of concurrence from the Secretary, Kingston Educational Institute.

SC/ST Committee

A SC/ST committee has been formed with the following personnel:-

- 1.Chairman**-Prof Diptarup Bandopadhyay, Principal, KPC
2.Member Secretary—Sri Tanmoy Biswas, Lecturer, ME
3.Members: - i) SC Faculty- Sri Basudev Saha, Technical Assistant, EE
ii) SC Faculty- Sri Liton Biswas, Technical Assistant, ME
iii) SC faculty- Sri Manoj Kumar Saren, Lecturer, Mathematics
iv) SC faculty-Sri Debraj Bain, Technical assistant, ME
v) SC Staff- Sri Munna Ruidas, Library attendant, KPC Library
vii) SC Student- Asish Biswas, CST 1st year
viii) SC Student- Pritam Gharami, CST 1st year

- 4. Advisory Committee:** a) Mrs. Uma Bhattacharjee, Secretary, KEI
b) Prof (Dr.) J.P. Bandopadhyay, Academic Chairman, KEI

Activities:-

1. The Committee will look after all the daily problems of the SC/ST students during the college hours
2. It is expected that the Committee members should enlighten the Principal, KPC regarding the Grievances of the SC/ST students, faculty and staff of the college so as to enable him for onward transmission of scenario to the Secretary, KEI from time to time.

This SC/ST Committee has been formed upon receipt of concurrence from the Secretary, Kingston Educational Institute.

Sexual harassment Committee

It has been decided to constitute Internal Complain Committee for prevention of sexual harassment of girls' student and working women in the college campus with the following personnel:-

- a)Chairperson**— Smt. Sudipta Ghosh, H.O.D, ME.
- b)Member Secretary**—Smt. Debarati De, Lecturer, ETCE
- c)Members:** -i) Sri Pradip Kumar Pal, H.O.D, Science & Humanities
ii) Sri Sovonesh Pal, H.O.D, CST
iii) Sri Saikat Chatterjee, HOD, ETCE
iv) Sri Mainak Biswas, HOD, CE
v) Smt. Rupa Ganguly, Lecturer in EE
vi) Smt. Ishita Banerjee, Lecturer in English
vii) Sri Sourav Kundu, HOD, EE
viii) Smt. Sarmistha Nath, Technical Assistant in CE
ix)Smt. Mithu Saha, Secretary to Principal, KPC
x) Smt Kakoli Das, Administrative Office, KEI Campus
xi) Sri Sougata Chakraborty, TPO, KEI
xii) Smt. Barnali Bhattacharjee, Administrative Office KPC
xiii) Smt. Anushree Saha, Social Worker, Assistant secretary, Shyamnagar
Science & culture

Activities:-

The committee should maintain proper liaison with the students and staff of KPC periodically and monitor that any problems related to sexual harassment does not appear in the college. If any such incident occurs, it should be brought into the notice of the Chairperson, who in turn will take appropriate steps by conducting meeting with the personnel of the committee. The final step will be taken in concurrence with the Director, KPC and Secretary of KEI

Internal Quality Assurance cell

An Internal Quality Assurance cell has been formed with the following personnel:-

- 1.Chairman**-Prof(Dr). J.P. Bandopadhyay, Academic Chairman, KEI
- 2.Member Secretary**—Prof A.K. Mukhopadhyay, Advisor KEI
- 3.Members:** -i) Prof. Diptarup Bandopadhyay, Principal, KPC
ii) Prof Milan Kanti Nath, Technical Program Supervisor
iii) Sri. Sovonesh Pal, HOD, CST
- 4.Advisory Committee:** a) Mrs. Uma Bhattacharjee, Secretary,KEI
b)Dr.Manishankar Chakraborty, Advisor, KEI

Objective:-

- 1) To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- 2) To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategy:-

- 1) The relevance and quality of academic and research programmes;
- 2) Optimization and integration of modern methods of teaching and learning

3) The credibility of evaluation procedures

Activities:-

1. Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
2. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- 3.
4. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
5. Documentation of the various programmes/activities leading to quality improvement
6. Development of Quality Culture in the institution
- 7.

This Internal Quality Assurance cell has been formed upon receipt of concurrence from the Secretary, Kingston Educational Institute.

Details of Diploma Courses :

Courses	Seats	Duration	Cut off Marks/Rank	Fees	Placement with min. Salary
Civil	180	3 yrs	35% aggregate of SE or equivalent exam	1.2	1.2
Mechanical	180	3 yrs		1.52	1.5
Electronics	60	3 yrs		1.3	1.2
Electrical	180	3 yrs		1.35	1.5
Computer Science	60	3 yrs		1.52	1.1
Automobile	60	3 yrs		1.3	1.2

Faculty details :

Courses	No. Of Faculty	Type
Civil	22	Permanent
Mechanical	19	
Electronics	12	
Electrical	24	
Computer Science	07	
Automobile	06	

Infra :

Classroom	Lab	Drawing Hall	Library	Workshop	Computer Lab
Nos – 32 Size – Min. 66 sqmt.	Nos – 58 Size - Min. 66 sqmt.	Nos – 3 Size - 132	Nos of books – 22619 Capacity - 80	Nos – 3 Size – Min. 175 sqmt. Major equipment – Verification of Bernoulli's Theorem, CNC, Robotics, Pipe friction for major & minor loss, Hydraulics, Orifice meter & Venturi meter (close circuit), Directional over current IDMT relay study panel.	Bandwidth- 100 MBPS No of system – 372 Major Software - 26